



# COMPREHENSIVE SINGLE PROJECT INSURANCE

RISK CAPTURE FORM

geo

# 1. Insured Details

Employer

Registered Address

Postcode	

Funder

Address

Postcode	

Main Contractor/Project Manager

Address

Postcode	

Unspecified Sub-contractors of any tier to be included?

YES  NO

Please advise which contract conditions will be in place for this project

What insurance clauses are being used?

How long has the Main Contractor been trading?

Does the Main Contractor have experience in this type of project?

YES  NO

Please tick any of the following certificates or accreditations that the Main Contractor may hold:

- Constructionline    Safe Contractor    Master Federation of Builders    CHAS    ISO9001

## 2. Project Details

What is the total contract value including any free issue materials and professional fees?

£

Which of the options best describes the contract?

When do you require the insurance to begin?

Start Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

When is the contract due to be completed?

End Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

What is the Contract Site address?

Postcode	

Please enter a brief description of the project.

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After considering the below definitions, please select one of these construction classifications for the property being constructed or existing buildings if more relevant (i.e. refurbishment/fit out works).

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**Non-combustible or better** - Any buildings with concrete or steel frame, floors and roof. The core insulation in any composite panel to be non-combustible (glass or mineral wool) or LPS 1181, LPS 1208 or FM 4880 approved.

**Ordinary/Joisted Masonry** - Any building with outside support walls made of masonry materials (concrete, brick, hollow concrete block, stone or tile) and a roof and/or floors made of combustible materials (e.g., wood).

**Timber Frame** - Any building which relies on a timber frame as a basic means of structural support and including panel systems such as structural insulated panels (SIP), volumetric and hybrid systems where the content of timber or wood construction (excluding usual joinery) exceeds 10% of the overall property.

How many storeys is the new building construction? (or over how many floors of the existing building is the renovation/ refurbishment?)

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Has the contract already begun?

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If d. is chosen, please enter the start date, together with details of the works completed so far, confirmation that there have been no losses or incidents up to this point as well as an explanation for the delay in arranging insurance.

Start Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

Details and value of the works completed (attach any additional information separately)

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Please confirm that the contract site will be locked and secured when unattended?  YES  NO

Will any of the following additional site security measures be in place?

- The site perimeter will be fully hoarded to 2m in height       Monitored CCTV or intruder alarm       Manned guarding outside of working hours

Do the works involve the creation of a new basement or the extension of an existing basement?  YES  NO

If the above answer is Yes, please provide details of the basement work including the number of levels, the depth and the percentage of the overall contract value that this work represents.

Do the works involve any hot work to the roof?  YES  NO

If refurb, when were the building(s) originally constructed

If refurb, is the building listed?

Will the works be fully compliant with the latest Joint Code of Practice under protection from fire of construction sites and buildings undergoing renovation?  YES  NO

### 3. Optional Covers

The following optional covers are available:

- a. Existing Structures
- b. Contractor's Plant
- c. Delay in Start-Up
- d. Public/Products Liability & Non-Negligent Liability (JCT 6.5.1 / 21.2.1 & similar)
- e. Terrorism

Please complete the relevant sections for any optional covers required.

#### a. Existing Structures

Is cover required for any Existing Structures at the Contract Site?  YES  NO  
(If No move to next section)

Please choose the most accurate description for the Existing Structure(s) that require cover:

What is the total reinstatement value of the Existing Structure(s)?

Are you able to provide a rebuild valuation report?  YES  NO

After considering the below definitions, please provide details of the construction type.

**Non-combustible or better** - Any buildings with concrete or steel frame, floors and roof. The core insulation in any composite panel to be non-combustible (glass or mineral wool) or LPS 1181, LPS 1208 or FM 4880 approved.

**Ordinary/Joisted Masonry** - Any building with outside support walls made of masonry materials (concrete, brick, hollow concrete block, stone or tile) and a roof and/or floors made of combustible materials (e.g., wood).

**Timber Frame** - Any building which relies on a timber frame as a basic means of structural support and including panel systems such as structural insulated panels (SIP), volumetric and hybrid systems where the content of timber or wood construction (excluding usual joinery) exceeds 10% of the overall property.

How many storeys is the building?

Is the Existing Structure(s) watertight, in a good state of repair and has regular maintenance been carried out?

YES  NO

Is a condition report available if required?

YES  NO

Will any part of the property be occupied during the construction project?

YES  NO

If the above answer is Yes, please provide details of who will be occupying the property and why?

Will services to the property be switched off and tanks drained?

YES  NO

Will there be any structural work undertaken?

YES  NO

Will a qualified structural engineer be appointed to design and oversee the work?

YES  NO

## b. Contractor's Plant

Do you require cover for any Contractor's Plant & Equipment?  
(If No move to next section)

YES  NO

If you require cover for Owned Plant what is the total value?

If you require cover for Hired in Plant, what are the hiring charges applicable to the project?

What limit of liability do you require for Hired in Plant?

## c. Delay in Start-Up

Is cover required for loss of bank interest and other costs due to a delay in completion of the project?

YES  NO

(If No move to next section)

Please select the required limit of indemnity:

## d. Public/Products Liability & Non-Negligent Liability (JCT 6.5.1 / 21.2.1 & similar)

Do you require cover for Public/Products Liability?

YES  NO

(If No move to next section)

Please select the required limit of indemnity:

Do you require cover for Non-Negligent Liability?  
(JCT 6.5.1 / 21.2.1 & similar Insurance)

YES  NO

(If No move to next section)

Please select the required limit of indemnity:

## Public/Products Liability

If you require Public/Products Liability, please select the Insured parties to be included:

The Employer  YES  NO

The Main Contractor/Project Manager  YES  NO

Funder  YES  NO

Sub-Contractors  YES  NO

If the above answer is Yes, do you check all subcontractors have Public Liability insurance in place?  YES  NO

If the above answer is Yes, what are the estimated payments to bona-fide sub-contractors (BFSC) in respect of this project?

Of the estimated Contract Value please provide the estimated value associated to:

Demolition	£
Groundworks incl. excavation, piling, ground stabilisation and underpinning	£

## 4. General

If you require Public/Products Liability, please select the Insured parties to be included:

Will this project include:

Work on a Greenfield site only  Tower cranes  Heavy or complex lifts (incl. Tandem)

Dewatering  Phased handover  Ground stabilisation

Major underground services diversion

### 1. Use of Heat

Will this project include hot works or use of heat producing apparatus or equipment (flame or otherwise)?  YES  NO

**(If No move to next section)**

What percentage of the estimated contract value will involve such hot works?  %

Will the Main Contractor operate a 'hot work' permit scheme system for heat applications?  YES  NO

Are all persons using heat fully trained and qualified?  YES  NO

### 2. Demolition

Will this project include any demolition works?  YES  NO

**(If No move to next section)**

Description of property being demolished

Distance from surrounding property

Method of demolition

Will shoring/propping be necessary

YES  NO

### 3. Excavations

Will this project include any excavation works?

YES  NO

**(If No move to next section)**

Depth worked to

Distance from surrounding property

### 4. Piling

Will this project include piling?

YES  NO

**(If No move to next section)**

Type of piling to be undertaken

Depth worked to

Distance from surrounding property

### 5. Underpinning

Will this project include any underpinning works?

YES  NO

**(If No move to next section)**

Total length

### 6. Asbestos

Will this project include any handling, removal, storage or transportation of asbestos or asbestos containing materials or silica?

YES  NO

### e. Terrorism

Do you require Pool Re Terrorism cover?

YES  NO

**(If No move to next section)**

Please confirm that the Employer currently purchases Pool Re Terrorism insurance for all the properties that they currently insure for fire and associated perils?

YES  NO

Please select the statement which is correct

## 5. Declaration

Cover is offered on the basis that no Director, Business Partner, Officer or individual not holding such Office but who influences manages or coordinates the running of the Insured on an ongoing basis has:

1. Been declared bankrupt or insolvent or been the subject of insolvency proceedings or been disqualified from being a company director.
2. Been convicted of (or charged but not yet tried) or been given an Official Police Caution in respect of any criminal offence other than a motoring offence, unless spent by the Rehabilitation of Offenders Act
3. Been the subject of a County Court Judgement, an Individual Voluntary Agreement, a Company Voluntary Agreement or a Sheriff Court Decree.
4. Been subject to an investigation by HM Revenue and Customs which has resulted in a prosecution.
5. Ever had an insurance proposal declined, renewal refused or insurance cancelled or special terms imposed.
6. Been involved in a business which has been investigated by the HSE.

Cover is offered on the assumption that the following statements are true. The Main Contractor:

1. Has an up to date formal health & safety policy.
2. Will enforce a hot works permit system if the contract involves the use of heat.
3. Will supply and enforces the use of personal protective equipment.
4. Maintains records of any training they provide to their operatives.
5. Has completed a risk assessment for this contract.
6. Has completed a written method statement of the works for this contract.

If the answer to any of the above is No please enter some detail here:





**01702 713636 • [info@geounderwriting.com](mailto:info@geounderwriting.com)**

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